

Norwalk Farmers Market 2020 Contract

Barb Pitsinger, Market Manager

Email: NorwalkOHFarmersMarket@gmail.com

Facebook: Norwalk Farmers Market

1. The Norwalk Farmers Market runs from June 6th until September 12th, 2020. The hours are from 9am to noon. The market is to be located in downtown Norwalk on East Main Street at Old State Road in the Masonic Center parking lot.
2. The cost of space rental is \$15 per parking space. Each space is for a Standard 10x10 canopy to fit in parking lot space. Vendors will be charged for all spaces they occupy. This includes using partial spaces, even when empty, unless otherwise approved.
3. All vendors must arrive prior to the 9am starting time. The barricades will be put up at precisely 9am and removed at noon. For safety purposes, there will be no driving in the market between the hours of 9am and noon. If you must leave early, please inform the market manager in advance so that a spot can be assigned to you that will not adversely impact market safety.
4. Transient vendors do not have reserved spaces. They may show up on any day with or without prior notification. Transient vendors **MUST** wait for management to assign them a space before they can begin set-up. Transient spots are assigned on a first come, first served basis. Transient vendors must have a vendor application on file, or fill one out before setting up.
5. Permanent vendors - Management will reserve your space for the length of time you indicate on your application. In order to keep your permanent space reserved, permanent vendors are required to set up every Saturday in their reserved space, or call by 5pm on Friday to cancel. Management has the authority to decide who can and cannot be a permanent vendor. Priority will be given to farmers, food businesses, and other producers.
6. Attendance policy - Permanent vendors who fail to show up more than twice **AND** fail to notify management will risk having their permanent space being revoked. Transient spots will still be available.
7. The market is always open rain or shine, unless the market manager cancels the market due to extreme weather conditions. Rent is due and payable to the market manager prior to setting up vendor display each week.

8. All vendors are responsible for following all local, state, and federal laws that regulate the production, transport, sale, and taxation of all goods they are selling. Neither the Norwalk Farmers Market nor its Manager are responsible for the vendor's failure to comply with the law. If you have any questions, please consult with the Norwalk Farmers Market Manager. However, any information distributed by management is meant as advice only and should not be substituted for legal consultation.
9. Management reserves the right to choose or refuse vendors based on what the vendor is selling. Items we allow are food, food related items, and handcrafted items. We do not allow antiques, flea market "junk", resellers (unless food related), etc. If you are not sure if your item is allowed or not, please ask. All items for display must be in good taste and not considered offensive. Vendors may be asked to remove any item from display if it is deemed offensive or inappropriate.
10. Only produce that is grown on the attending farmer's own farm can be sold at the Norwalk Farmers Market unless approved in advance by the Norwalk Farmers Market Manager. All produce sellers must make their growing facilities available for tour and inspection by market management, at their discretion.
11. Code of Conduct: Any language or behavior that jeopardizes the normal operations of the Market will be grounds for termination of the Vendor's contract. Vendors may not threaten or use abusive language with customers, staff, community representatives or each other during Market operations. The advisory committee and the Market Manager will determine termination of a Vendor's participation in the Market based on conduct. Vendors should not publicly disparage other vendors, products, or markets. All vendors need to respect each other's stall space and products during Market hours and stay within the boundaries of this policy. Customer complaints about individual vendors will be discussed with the vendor.

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Please fill out and return to via email NorwalkOHFarmersMarket@gmail.com
or in person to: Barb Pitsinger

Prior to setting up each week \$15 is to be paid.

Please mark one:

- Permanent vendor (First Priority to Producers and Food Related Businesses)
- Transient vendor

Business Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

Website: _____

Product description: _____

How many parking spaces do you need? _____

What dates do you expect to participate in the market? Check one:

_____ I expect to participate for the full season.

_____ The following dates only: _____

I have read and understand the Norwalk Farmers Market 2020 contract.

Signature: _____ Date: _____